

— WE BET YOU'D RATHER —

# GET PAID FASTER

YOU CAN WITH ORANGE COUNTY'S  
ELECTRONIC FUNDS TRANSFER



Did you know that you could be receiving your payments faster, more reliably and more securely with Orange County's Electronic Funds Transfer (EFT)? By simply signing up for this free service your company will receive payment from the County directly to the checking or savings account of your choice. No waiting for delivery, lost or stolen checks, or trips to the bank. You'll enjoy quicker access to funds securely deposited to your account by the County of Orange. Simply fill out the form on the back of this page, mail it along with an original voided check to the County of Orange Auditor-Controller and you'll begin enjoying all the benefits that come along with the convenience and peace of mind EFT offers.

## SIGN UP TODAY!

**Setting up your EFT is free and simple:**

**Complete** the Electronic Funds Transfer (EFT) Authorization Form on the back of this page.

**Attach** an original voided check or savings withdrawal slip from your financial institution (deposit slips are not acceptable).

**Return** the completed EFT Authorization Form and original voided check or withdrawal slip to the OC Auditor-Controller.

### Enjoy the Benefits:

- Quicker access to your funds
- Avoid postal delays
- Receive an email confirmation (remittance advice) with each deposit
- Studies show that EFTs are 7 times more secure than check payments
- Thousands of our vendors are already receiving EFT payments
- Your information is kept securely maintained and confidential

**Questions?** Please contact Compliance Unit at (714) 834-3503 or via email: [Admin.Vendor@ac.ocgov.com](mailto:Admin.Vendor@ac.ocgov.com)



# COUNTY OF ORANGE

## Electronic Funds Transfer (EFT) Authorization Form

(For US Vendors Only)

Vendor/Customer Code (if known): \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Vendor Address (Remittance Address): \_\_\_\_\_  
\_\_\_\_\_

Vendor EIN or Social Security Number: \_\_\_\_\_

County Department you have a contract, agreement, or do business with: \_\_\_\_\_

County Department Contact Name: \_\_\_\_\_

County Department Contact Phone Number: \_\_\_\_\_

### DIRECT DEPOSIT INFORMATION (MUST BE A US BASED FINANCIAL INSTITUTION):

ABA Routing Number (9 digits) AND Account Number: \_\_\_\_\_

Account Name/Description: \_\_\_\_\_

Financial Institution Name: \_\_\_\_\_

Address: \_\_\_\_\_

Account Type (select one):       Checking Account       Savings Account

This Account is a (select one):       Business Account       Personal Account

I hereby authorize the County of Orange to initiate a deposit entry.

#### Authorized By:<sup>(1)</sup>

Name \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

Phone Number \_\_\_\_\_

Date \_\_\_\_\_

#### Payment Remittance Contact Person:

Name \_\_\_\_\_

Title \_\_\_\_\_

Phone Number \_\_\_\_\_

Email (required)\* \_\_\_\_\_

\* An electronic payment remittance will be sent to this email address.

**Mail Completed Form & Original Voided Check (or Withdrawal Slip) to:<sup>(2)</sup>**

**County of Orange Auditor-Controller**

**ATTN: Claims Compliance Unit**

**1770 N. Broadway, Santa Ana, CA 92706**

**QUESTIONS? Email: [Admin.Vendor@ac.ocgov.com](mailto:Admin.Vendor@ac.ocgov.com)**

(1): The Authorized By and Payment Remittance Contact Person should be two separate persons unless the form is signed by a high ranking officer such as CEO, CFO, Treasurer, etc.

(2): This only applies to new EFT set up or change of bank information. For change of Payment Remittance Contact Person, you will just need to fill in the EFT Authorization Form and email it to Vendor Admin. No Voided Check or Withdrawal Slip needed.