



TRAINING CALENDAR 2025

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
January Multi-Dates 1/7, 1/14, 1/21, 1/28	10:00am – 12:30pm Must Attend All Sessions	Better RFPs, Better Projects	Procurement U Limited Space Register Now	Procurement U Free	5 hours (External)
January 8	11:00am – 12:00pm	Request for Proposal Learning Lab Series Preview	NIGP Register Now	NIGP Free	1 hour (External)
January 9	10:00 am - 11:30 am	Contractor Compliance Monitoring Presented by Health Care Agency	Register and launch via Eureka		1.5 hours (Internal)
January 15 Register by 1/10	10:00am – 11:30am Multiple sessions through 6-month course	Supervisor Toolbox Kickoff Session Q3	Register Via Eureka Limited Space	Eureka \$212	3 hours (External)
January 16	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: Negotiating for Potential Project Risks	CPE Register Now	Center 4 Procurement Free	1 hour (External)
January 21	11:00am – 12:30pm	NIGP Certified Procurement Professional: Connecting Certification to your Learning and Career Aspirations	NIGP Register Now	NIGP Free	1 hour (External)
January 22	12:00pm – 1:00pm	Cloudy with a Chance of Savings: Infrastructure as a Service	NASPO Register Now	NASPO Free	1 hour (External)
January 22	12:00pm – 1:00pm	Design-Build Delivery Presented by: Lisa Marroquin and Reem Hashem	CAPPO Register Now	CAPPO Member: Free Non-Member: \$65	1 hour (External)
January 23	10:00 am - 11:00 am	Webinar – Demystifying Procurement: Procurement 101 for New Staff and Key Stakeholders	PEN/Harvard Kennedy School Register Now	PEN Free	1 hour (External)
January 23	11:00am – 12:00pm	Refresh and Review: Leveraging Collaboration and Networks for a Better 2025	NIGP Register Now	NIGP Free	1 hour (External)
January 23	2:00 pm - 3:00 pm	Department of Industrial Relations (DIR) Presented by OCPW	Register and launch via Eureka		1 hour (Internal)
January 28	11:00am – 12:00pm	NIGP Member Orientation	NIGP Register Now	NIGP Free	1 hour (External)
January 29	11:00am – 12:30pm	Manage Your Solicitation like a Project Manager: Optimizing Procurement Processes for Efficiency and Success	NIGP Register Now	NIGP Free	1 hour (External)



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January 30	11:00am – 12:00pm	Vendor Management in 2025: Combating Fraud Scams and Driving Organizational Value	PaymentWorks Register Now	PaymentWorks Free	1 hour (External)
January 30	11:00am – 12:15pm	Public Procurement 2025: Key Trends Shaping the Future	NIGP Register Now	NIGP Free	1 hour (External)
January 30	1:00pm – 2:30pm	LinkedIn Essentials Presented by Patty Ross	SCORE OC Register Now	SCORE Orange County	1 hour (External)
January 30	1:30pm – 2:30pm	DPA Download In-Person at County Conference Center	Register in Eureka	In-Person	
February 5	10:00am – 11:00am	Purchasing Power Hour – How to Communicate the Benefits of Cooperative Purchasing to Stakeholders	Pavillion Register Now	Pavillion Free	1 hour (External)
February 5	11:00am – 12:00pm	Chart Your Course: Learning Resources for the County Workforce	NACo Register Now	NACo Free	1 hour (External)
February 11	12:00pm – 1:00pm	Best Practices of Using Cooperatives – Panel Discussion Presented by: Johnnie Terry Jr, April Pay, Kimberly Barnard, Greg Tatar, Scott Munzenmaier, Timothy Shears	CAPPO Register Now	CAPPO Member: Free Non-Member: \$65	1 hour (External)
February 13	11:00am – 12:15pm	The Missing Link: Unlocking Procurement with Request Management Automation	NIGP Register Now	NIGP Free	1 hour (External)
February 19	12:00pm – 1:00pm	Modernized Risk Management: Innovating and Improving Insurance Compliance	NASPO Register Now	NASPO Free	1 hour (External)
February 20	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: Using the Request for Solution (RFS)	CPE Register Now	Center 4 Procurement Free	1 hour (External)
February 25	11:00am – 12:30pm	NIGP Certified Procurement Professional: Connecting Certification to your Learning and Career Aspirations	NIGP Register Now	NIGP Free	1 hour (External)
February 26	12:00pm – 1:00pm	Considering Carbon and Climate: Striving for a Sustainable Supply Chain	NASPO Register Now	NASPO Free	1 hour (External)
February 26	9:00am – 3:00pm	Project Management & Procurement – In-Person Seminar in Rancho Cucamonga	CAPPO Register Now	CAPPO Member: \$95 Non-Member: \$235	5 hours (External)



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Date	Time	Training Topic	Location	Type	Credit
February 27	11:00am – 12:15pm	Putting the Pieces in Place: Solving the Puzzle of Connecting Supplier Evaluations, Scorecards and Ratings	NIGP Register Now	NIGP Free	1 hour (External)
February 27	12:00pm – 4:30pm	SoCal Procurement Alliance & Procurement Professionals Event County Conference Center	SyncEvent Register Now		3 hours (Internal)
March Multi-Dates 3/11, 3/18, 3/25	10:00am – 11:30am Must Attend All Dates	Effective Evaluations	Procurement U Limited Space Register Now	Procurement U Free	5 hours (External)
March 13	12:00pm – 1:00pm	Uniting for Success: Filling the “Gap” with Community Cooperatives	CAPPO Register Now	CAPPO Webinar	1 hour (External)
March 13	2:00 pm – 3:00 pm	Nonprofit Organizations Presented by James Harman, Chief Assistant County Counsel	Register and launch via Eureka	Eureka	1 hour (Internal)
March 18	1:30 pm – 2:30 pm	Bridging the Gap Between Procurement and Budget/Accounting Presented by County Budget & Finance Office	In-Person County Conference Center Register in Eureka	Space is Limited	1 hour (Internal)
March 20	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: How to Run a Consensus Meeting	CPE Register Now	Center 4 Procurement Free	1 hour (External)
March 20	10:00am – 11:00am	A New Era of Contract Management: Click, Compile, Sign-Done.	NIGP Register Now	NIGP	1 Hour (External)
March 27	1:30pm – 3:30pm	DPA Download and A-C Roundtable	Registration Coming Soon in Eureka		
April 17	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: Release Control (and get Better Projects!)	CPE Register Now	Center 4 Procurement Free	1 hour (External)
April 21-25		Supplier Management in Public Procurement	NASPO Limited Space Register Now	NASPO Free Limited Space	5 hours (External)
April 22	11:00am – 12:00pm	NIGP Member Orientation	NIGP Register Now	NIGP Free	1 hour (External)
May 5 - 9	9:00am – 10:00am	Navigating Market Research Techniques	NASPO Limited Space Register Now	NASPO Free Limited Space	5 hours (External)



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Date	Time	Training Topic	Location	Type	Credit
May 15	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: Write a Shorter Scope!	CPE Register Now	Center 4 Procurement Free	1 hour (External)
May 15	1:30pm – 2:30pm	Mandatory Contract Policy Manual & Procurement Procedures Manual Refresher	Register and Launch via Eureka	Eureka MS Teams	1 hour (Internal)
May 22	1:30pm – 3:30pm	DPA Download and A-C Roundtable	Registration Coming Soon in Eureka		
July 8	11:00am – 12:00pm	NIGP Member Orientation	NIGP Register Now	NIGP Free	1 hour (External)
August 28	1:30pm – 3:30pm	DPA Download and A-C Roundtable	Registration Coming Soon in Eureka		
September	TBD	2025 Procurement Ethics Training Presented by Denah Hoard	Registration Coming Soon in Eureka	Eureka	*Mandatory Biennial training, New DPAs must attend 1 Hr credit
October	TBD	2025 Insurance Training (CEO/Risk Management) by Calvin Wong	Registration Coming Soon in Eureka		1 hour (Internal)
October 14	11:00am – 12:00pm	NIGP Member Orientation	NIGP Register Now	NIGP Free	1 hour (External)
October 30	TBD	DPA All Hands	TBD		
TBD		Notice to Cure Contract Non-Compliance Procedure	Registration Coming Soon in Eureka		1 hour (Internal)
TBD	10:00 – 11:00 am	Procurement ASR Training, Presented by Nicole Swain & Pathu Sriphanlop	Registration Coming Soon in Eureka		1 hour (Internal)
Self-Paced Training Opportunities					
Self-Paced	Self-Paced	Introduction to Negotiations	https://www.naspo.org/procurement-u/course-catalog/104-introduction-to-negotiations/	NASPO (Free of Charge)	1 hour (External)



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Date	Time	Training Topic	Location	Type	Credit
Self-Paced	Self-Paced	Integrating FEMA: Elevate Your Property Risk Management Strategy	The DRS Academy Register Now	DRS Academy Free	1 hour (External)
Self-Paced	Self-Paced	ARPA Compliance and the Obligation Deadline	The DRS Academy Register Now	DRS Academy Free	1 hour (External)
Self-Paced	Self-Paced	FEMA Procurement and Contracting Essentials	The DRS Academy Register Now	DRS Academy Free	1 hour (External)

[Vendor Information Day](#)
 1st Thursday of every month 9:00 am–10:30 am*
 * The County Procurement Office conducts presentation In-person at County Administration North Building

DPA training credit, RSVP required

Toastmasters
 Every Wednesday 12:00 pm – 1:00 pm
 County Administration North 5th Fl. Room 501
 *No DPA Credit
 For more information, stephanie.smith-pitts@ocgov.com



For DPA training credit:

1. Register in Eureka
2. Complete Postwork

→ For the latest calendar updates, check in [CPO's intranet](#)

→ **CPO computer training** – bring the following:

1. VPN link
2. Device that has the Authenticator app/function (if applicable)
3. Computer Log-In information (User ID/password)

County Procurement Office County Administration North
 400 W. Civic Center Drive, 5th Fl. Santa Ana, CA 92701