



TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
January 9	11:00 am - 12:30 pm	Webinar - Professional: Connecting Certifications to Your Learning and Career Aspirations	<a href="https://www.nigp.org/course/614ae396-2527-40d0-ab6e-7505d5046574">https://www.nigp.org/course/614ae396-2527-40d0-ab6e-7505d5046574</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
January 10	11:00 am - 12:30 pm	Webinar - All for One and One for All: Building a Regional Procurement Alliance	<a href="https://www.nigp.org/course/268b27e9-c502-49e6-bba7-ab93c0c48bbe">https://www.nigp.org/course/268b27e9-c502-49e6-bba7-ab93c0c48bbe</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
January 17	11:00 am - 12:00 pm	Webinar – NIGP Member Orientation	<a href="https://www.nigp.org/course/8e8757a9-69d1-41b7-9f7d-0c00266dd67b">https://www.nigp.org/course/8e8757a9-69d1-41b7-9f7d-0c00266dd67b</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
January 18	10:00 am – 11:00 am	Dr. RFP trainings by Center 4 Procurement: Can We Craft Better RFP Questions to Ask Our Vendors?  (3 <sup>rd</sup> Thursday of every month)	CPE <a href="#">Register Now</a> Advance registration required		1 hour  (External)
January 18	11:00am – 12:00pm	Actively Managing Contracts to Improve Results	<a href="https://gplpen.hks.harvard.edu/event/training-actively-managing-contracts-to-improve-results-jan24/">https://gplpen.hks.harvard.edu/event/training-actively-managing-contracts-to-improve-results-jan24/</a>	Harvard Kennedy School (Free of Charge)	1 hour (External)
January 25	11:00am – 11:30am	PEN (Procurement Excellence Network) Info Session through Harvard Kennedy School	<a href="https://gplpen.hks.harvard.edu/event/pen-info-sessions/">https://gplpen.hks.harvard.edu/event/pen-info-sessions/</a>	Harvard Kennedy School (Free of Charge)	0.5 hour (External)
January 25	11:00 am - 12:00 pm	Webinar – Request for Proposal Learning Lab Series Preview with Open Mic Session	<a href="https://www.nigp.org/course/4dda0389-c337-4df3-9c73-1e19a95c81c2">https://www.nigp.org/course/4dda0389-c337-4df3-9c73-1e19a95c81c2</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
January 29	12:00 pm – 1:00 pm	Level Up Your Career with the University Partnership Program and EPRP, Presented by Victoria Lopez	Sign up via <a href="#">Eureka</a> Search for title in Learner Home	Eureka	1 hour  (Internal)
January 31	11:00 am - 12:30 pm	Webinar – Cooperative Procurement: Global Best Practices and Industry Insights	<a href="https://www.nigp.org/course/5ed89bb1-958e-4054-93b5-b670908671a4">https://www.nigp.org/course/5ed89bb1-958e-4054-93b5-b670908671a4</a>	NIGP (Free of Charge) Non-member \$195	1 (Register In Advance with NIGP) (External)
February 2 <b>(Registration deadline and must attend all 4 sessions)</b>	12:00pm – 1:00pm March 5 March 19 April 2 April 23	Multi-Session Learning Opportunity: Green RFP Bootcamp – MUST attend all (4) Sessions <b>Will need to submit application by 2/2/24</b>	<a href="https://gplpen.hks.harvard.edu/event/multi-session-learning-opportunity-green-rfp-bootcamp/">https://gplpen.hks.harvard.edu/event/multi-session-learning-opportunity-green-rfp-bootcamp/</a>	Harvard Kennedy School (Free of Charge)	4 hours (External)
February 7	11:00 am - 12:30 pm	Webinar - Professional: Connecting Certifications to Your Learning and Career Aspirations	<a href="https://www.nigp.org/course/d6242698-dcb8-42d6-965b-38ee570b352e">https://www.nigp.org/course/d6242698-dcb8-42d6-965b-38ee570b352e</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
February 14	11:00 am - 12:30 pm	Webinar – Benchmarking Procurement: Hitting the “Sweet Spot” of Performance Excellence	<a href="https://www.nigp.org/course/61cb7078-6d91-4201-a46d-d37318a83e76">https://www.nigp.org/course/61cb7078-6d91-4201-a46d-d37318a83e76</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)



TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
				Non-member \$195	
February 15	10:00 am – 11:00 am	Dr. RFP trainings by Center 4 Procurement: Setting Realistic Procurement Schedules  (3 <sup>rd</sup> Thursday of every month)	CPE <a href="#">Register Now</a> Advance registration required		1 hour  (External)
February 15	1:30pm – 2:30 pm 2:30pm-3:30 pm	<b>DPA Download Meeting</b> HRS Training, Application Process, Presented by HRS	Registration through <a href="#">Eureka</a>  <b>Launch meeting from Eureka</b>  <b>Click on Meeting time stamp to launch</b>		1 hour  (Internal)
February 21 <b>Deadline to Register</b>	Multiple dates throughout 6 month course	Supervisor Toolbox Presented by Learning & Organizational Development	Sign up via <a href="#">Eureka</a> Search for title in Learner Home	Eureka  Price: \$212	3 Hours  (External)
February 21	12:00 pm – 1:00 pm	Level Up Your Career with the University Partnership Program and EPRP, Presented by Victoria Lopez	Sign up via <a href="#">Eureka</a> Search for title in Learner Home	Eureka	1 hour  (External)
February 21	1:30pm-2:30pm	Toastmasters Club Introductory Meeting	Sign up via <a href="#">Eureka</a>  CAN: 400 W. Civic Center Drive, Santa Ana, CA 92701	In-person  Capacity: 50	1 hour  (Internal)
February 26	10:30am – 11:00am	PEN (Procurement Excellence Network) Info Session through Harvard Kennedy School	<a href="https://gplpen.hks.harvard.edu/event/pen-info-sessions/">https://gplpen.hks.harvard.edu/event/pen-info-sessions/</a>	Harvard Kennedy School (Free of Charge)	0.5 hour  (External)
February 27	10:00am – 11:00am	How to Design and Deliver Effective Trainings	<a href="https://gplpen.hks.harvard.edu/event/how-to-design-and-deliver-effective-trainings/">https://gplpen.hks.harvard.edu/event/how-to-design-and-deliver-effective-trainings/</a>	Harvard Kennedy School (Free of Charge)	1 hour  (External)
February 28	10:00am – 11:00am	Due Diligence Training – SSA, OCCR, CEO/CPO/TTC/HRS, Probation Presented by Ranique Beas, Christina Rojas, Jeffrey Miller, Janinne Boutte, Pathu Sriphanlop	Sign up via <a href="#">Eureka</a> Search for title in Learner Home	Eureka	1 hour  (Internal)
February 29	10:30am – 12:00pm	DocuSign Administration: Deep Dive Part I	<a href="#">Click here to join the meeting</a>		1 hour
February 29	1:30pm-2:30pm	2024 Homeless Service System Pillars Attestation Training	Sign up via <a href="#">Eureka</a> Search for title in Learner Home	Eureka	1 hour  (Internal)



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Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
March 6	10:00 – 11:00am	Due Diligence Training – JWA, OCPW, OCWR, OC Sheriff, PD, OCIT, A-C, Assessor, DA Presented by Ranique Beas, Christina Rojas, Jeffrey Miller, Janinne Boutte, Pathu Sriphanlop	Sign up via <a href="#">Eureka</a> Search for title in Learner Home	Eureka	1 hour  (Internal)
March 7	12:00 – 1:15 pm	Construction: Contract Administration and Project Close-Out	Zoom <a href="https://www.cappo.org/events/EventDetails.aspx?id=1808444&amp;group=">https://www.cappo.org/events/EventDetails.aspx?id=1808444&amp;group=</a>	CAPPO(Member: \$0 Non-member:\$65)	1 hour  (External)
March 13	11:00 am - 12:30 pm	Webinar – From Tradition to Virtual: How to Manage a Multi-Generational Workforce	<a href="https://www.nigp.org/course/60ed4342-1fe0-4609-a61c-358f6c738de5">https://www.nigp.org/course/60ed4342-1fe0-4609-a61c-358f6c738de5</a>	NIGP (Free of Charge) Non-member \$195	1 (Register In Advance with NIGP) (External)
March 14	10am-3pm	Procurement Professionals Day <b>Trainings Available:</b> <ul style="list-style-type: none"> <li>CAPPO Training - Generative AI in Public Procurement</li> <li>Part I – Critically Thinking “Inside and Outside the Box” to Deliver Breakthrough Results. By: Derrick Strand</li> <li>Resume Writing Tips with Chris</li> <li>Learning &amp; Organizational Development Training with Victoria Lopez</li> </ul>	County Conference Center 425 W Santa Ana Blvd Santa Ana, CA  Registration Coming Soon in Eureka	Internal	Up to 4 hours for credit
March 19	10:00am – 11:00 am	PRA Training Presented by Xyanya Garza & David Kim (CEO)	Sign up via <a href="#">Eureka</a> Search for title in Learner Home  Location: In-Person County Conference Center 425 W Santa Ana Blvd Santa Ana	Internal	1-hour (Eureka Registration Required)  (Internal)
March 21	10:00am – 11:00am	Ask the RFP Doctor trainings by Center 4 Procurement: Procuring A&E Professional Services  (3 <sup>rd</sup> Thursday of every month)	CPE <a href="#">Register Now</a> Advance registration required		1 hour  (External)
March 21	12:00pm – 1:00 pm	Detecting and Preventing Collusion in Public Procurement	Zoom <a href="https://www.cappo.org/events/EventDetails.aspx?id=1805977&amp;group=">https://www.cappo.org/events/EventDetails.aspx?id=1805977&amp;group=</a>	CAPPO Member: \$0 Non-member:\$65	1 hour  (External)
March 26	10:00am – 11:00am	Channeling the Power of Data to Achieve your Procurement Goals	<a href="https://gplpen.hks.harvard.edu/event/channeling-the-power-of-data-to-achieve-your-procurement-goals/">https://gplpen.hks.harvard.edu/event/channeling-the-power-of-data-to-achieve-your-procurement-goals/</a>	Harvard Kennedy School (Free of Charge)	1 hour (External)



## TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
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March 26	11:00am – 12:00pm	Mastering the Art of Contract Negotiation	<a href="https://nigp.org/course/webinar-032624-mastering-the-art-of-contract-negotiation-355465">https://nigp.org/course/webinar-032624-mastering-the-art-of-contract-negotiation-355465</a>	NIGP (Free of Charge)	1 hour (External)
March 26	1:00pm – 1:30pm	PEN (Procurement Excellence Network) Info Session through Harvard Kennedy School	<a href="https://gplpen.hks.harvard.edu/event/pen-info-sessions/">https://gplpen.hks.harvard.edu/event/pen-info-sessions/</a>	Harvard Kennedy School (Free of Charge)	0.5 hour (External)
March 28	11:00am – 12:00pm	Webinar: Optimizing Public Procurement’s Impact Across the Federal Grant Lifecycle: <i>It’s Not Just About Post-Award Compliance</i>	Disaster Recovery Services Academy  <a href="#">Register Now</a>	DRS Free	1 hour Register in Advance (External)
April 3	9:00am – 10:00am	Transform Downtime Into Preparation As You Wait for Electric Vehicles	Zoom  <a href="#">Register Now</a>	CAPPO Member: \$0 Non-member:\$65	1 hour (External)
April 3	10:30am – 12:00pm	DocuSign – Beyond the Basics: Reporting	<a href="#">Click here to join the meeting</a>	MS Teams  No Registration Required	1 hour
April 4	10:00 am – 11:00 am	Removing Barriers to Bids: Best Practices for Equitable Opportunities for Local Suppliers	CAPPO  <a href="#">Register Now</a>	CAPPO Member: \$0 Non-member:\$65	1 hour (External)
April 9	11:00 am - 12:30 pm	Building Resilience in our Government Buildings (with resilient supply chains!)	NIGP  <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
April 10	11:00 am - 12:30 pm	The Power of Empty Space	NIGP  <a href="#">Register Now</a>	NIGP Member \$0 Non-member \$195	1 (Register In Advance with NIGP) (External)
April 10	12:00 pm – 1:00 pm	Toastmasters  Meets Weekly on Wednesdays	CAN 5 <sup>th</sup> Fl Room 501		No DPA Credit
April 11	10:00 – 11:00 am	OC Public Works Information Session: Defining Public Works Construction Projects	MS Teams <a href="#">Join the meeting now</a> Meeting ID: 217 399 907 536 Passcode: 8qk7Ay	MS Teams  No Registration Required	1 hour (Internal)
April 16	11:00 am - 12:30 pm	Risk Management and Surety Bonds Learning Lab Preview	NIGP  <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)



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April 16	11:00am – 12:00pm	Webinar: Navigating the OMB Updates to Uniform Guidance 2024	Disaster Recovery Services Academy <a href="#">Register Now</a>	DRS Free	1 hour Register in Advance (External)
April 17	9:00 am – 10:00 am	Integrating Security and Accessibility in IT Procurement	CAPPO <a href="#">Register Now</a>	CAPPO Member \$0 Non-member \$65	1 (Register In Advance with CAPPO) (External)
April 17	11:00 am - 12:00 pm	NIGP Member Orientation	NIGP <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
April 17	12:00 pm – 1:00 pm	Toastmasters  Meets Weekly on Wednesdays	CAN 5 <sup>th</sup> FI Room 501		No DPA Credit
April 18	10:00am – 11:00am	Ask the RFP Doctor trainings by Center 4 Procurement: What Happens When You Use an RFP for Construction?  (3 <sup>rd</sup> Thursday of every month)	CPE <a href="#">Register Now</a> Advance registration required		1 hour  (External)
April 18	11:00 am - 12:15 pm	Increase Vendor Participation – Don’t Go It Alone	NIGP <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
April 23	11:00 am - 12:30 pm	NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations	NIGP <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
April 23 Two Sessions Available	1:30 pm - 3:00 pm	Vendor Customer Create (VCC) Documents in CAPS+ Two sessions available, register for only one	Sign up via <a href="#">Eureka</a> Launch from Eureka	Eureka	1.5 hours  (Internal)
April 24	12:00 pm – 1:00 pm	Toastmasters  Meets Weekly on Wednesdays	CAN 5 <sup>th</sup> FI Room 501		No DPA Credit
April 25	11:00am – 12:00pm	Professionals Book Club:  Who Moved My Cheese?	Microsoft Teams <a href="#">(Join the meeting)</a>		No DPA Credit
April 25	12:00pm – 1:00pm	Managing Prequalifications/CUPCCAA Effectively	CAPPO <a href="#">Register Now</a>	CAPPO Member: \$0 Non-member:\$65	1 hour  (External)
April 25 Two Sessions Available	2:00pm - 4:00pm	Vendor Customer Modification (VCM) Documents in CAPS+ Two sessions available, register for only one	Sign up via <a href="#">Eureka</a> Launch from Eureka	Eureka	2 hours  (Internal)



TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
April 30	11:00 am - 12:00 pm	A One Stop Shop: Modern Tech for Streamlined Procurement	NIGP <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
April 30 Two Sessions Available	1:30 pm - 3:00 pm	Vendor Customer Create (VCC) Documents in CAPS+ Two sessions available, register for only one	Sign up via <a href="#">Eureka</a> Launch from Eureka	Eureka	1.5 hours  (Internal)
May 1	10:30am – 12:00pm	DocuSign Administration: Deep Dive Part II	<a href="#">Click here to join the meeting</a>	MS Teams  No Registration Required	1 hour
May 1	12:00 pm – 1:00 pm	Toastmasters  Meets Weekly on Wednesdays	CAN 5 <sup>th</sup> Fl Room 501		No DPA Credit
May 2 Two Sessions Available	2:00pm – 4:00pm	Vendor Customer Modification (VCM) Documents in CAPS+ Two sessions available, register for only one	Sign up via <a href="#">Eureka</a> Launch from Eureka	Eureka	2 hours  (Internal)
May 7	10:00am – 11:00am	Procurated Training	Sign up via <a href="#">Eureka</a> Launch from Eureka	Eureka	1 hour (Internal)
May 7	11:00 am - 12:30 pm	Does it Really Say That: A Look at Court Cases Affecting Procurement	NIGP <a href="#">Register Now</a>	NIGP (Free of Charge) Non-member \$195	1 hour (External)
May 8	12:00pm – 1:00pm	NIGP-CPP Certification and Pathways Overview	CAPPO <a href="#">Register Now</a>	CAPPO Member: \$0 Non-member:\$65	1 hour  (External)
May 8	12:00 pm – 1:00 pm	Toastmasters  Meets Weekly on Wednesdays	CAN 5 <sup>th</sup> Fl Room 501		No DPA Credit
May 9	1:30pm – 2:30 pm 2:30pm – 3:30pm	<b>DPA Download Meeting</b> Amazon Business: New Features & Updates Training by Laura Lechtenberg	Sign up via <a href="#">Eureka</a> Launch Meeting from Eureka		1 hour (Internal)
May 14	11:00 am - 12:30 pm	NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations	NIGP <a href="#">Register Now</a>	NIGP (Free of Charge)	1 hour (External)
May 14 Session 1 of 2	8:00am – 12:00pm	Cohort 13 Multipliers: How the Best Leaders Ignite Everyone's Intelligence Must complete both half-day sessions	Sign up via <a href="#">Eureka</a> Launch Meeting from Eureka	\$266 (paid by your agency)	3 hours (Internal)



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Deputy Purchasing Agent Training					
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May 15	12:00pm – 1:00pm	Alphabet Soup: IFBs, RFPs, RFQs, RFIs, and more!	CAPPO <a href="#">Register Now</a>	CAPPO Member: \$0 Non-member:\$65	1 hour  (External)
May 16	10:00am – 2:00pm	<b>Supplier Outreach Event</b> 2 Hours max: 1 Hour for Attendance Or 2 Hours for Volunteering	Mile Square Park Freedom Hall	Annual	1 hour/ 2 hours for Volunteers (Internal)
May 16	10:00am – 11:00am	Revolutionizing Procurement: AI Tools for California RFP Excellence	CAPPO <a href="#">Register Now</a>	CAPPO Member: \$0 Non-member:\$65	1 hour  (External)
May 16	10:00am – 11:00am	Ask the RFP Doctor trainings by Center 4 Procurement: Can Procurement Professionals Predict the Future?  (3 <sup>rd</sup> Thursday of every month)	CPE <a href="#">Register Now</a> Advance registration required		1 hour  (External)
May 16 Session 2 of 2	8:00am – 12:00pm	Cohort 13 Multipliers: How the Best Leaders Ignite Everyone's Intelligence Must complete both half-day sessions	Sign up via <a href="#">Eureka</a> Launch Meeting from Eureka	\$266 (paid by your agency)	3 hours (Internal)
May 21 & 23 Must attend both dates (Register by 4/29/24)	8:00 am – 4:30 pm	Crucial Conversations for Accountability presented by Learning & Organizational Development	In-Person CAS MPR Register Through <a href="#">Eureka</a>	\$306 (paid by department)	3 hours
May 22	10:00am – 12:00pm	OpenGov Refresher Training	Register in <a href="#">Eureka</a>  Zoom link provided at registration	Mandatory training (recording will be made available)	1.5 hours  (Internal)
May 22	12:00 pm – 1:00 pm	Procurement Under FEMA Awards	NASPO <a href="#">Register Now</a>	NASPO Free	1 hour  (External)
May 23	12:00pm – 1:00pm	Outside of the Box with Cooperative Procurement	CAPPO <a href="#">Register Now</a>	CAPPO Member: \$0 Non-member:\$65	1 hour  (External)
May 30	10:30am – 12:00pm OR 1:30pm – 3:00pm	OC Expediter and Reporting Training Presented by Helen Hernandez	Sign up via <a href="#">Eureka</a>  In-person Training at CAN *Limited Seats Available		1 hour (Eureka Registration Required)  (Internal)
June 4	1:00pm – 2:00pm	Emotional Intelligence: A Guide for Thriving in the Workplace – County of Orange	UMass Global <a href="#">Register Now</a>	UMass Global  Free	1 hour  (External)





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Deputy Purchasing Agent Training					
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June 5	10:30am – 12:00pm	DocuSign: Tips & Tricks for Envelopes & Templates	Register in <a href="#">Eureka</a>  Training link provided at registration		1 hour  (Internal)
June 5	12:00pm – 1:00pm	Legislative Update Presentation	CAPPO  <a href="#">Register Now</a>	CAPPO Member: \$0 Non-member:\$65	1 hour  (External)
June 6	10:00am – 11:00am	Doing More with Less: Sustaining the County Government Workforce with Artificial Intelligence	NACo  <a href="#">Register Now</a>	NACo Free	1 hour  (External)
June 6	11:00am – 12:00pm	Robert’s Rules 101: Mastering the Basics	NACo  <a href="#">Register Now</a>	NACo Free	1 hour  (External)
June 6	12:00pm – 1:00pm	A One-Stop-Shop: Modern Tech for Streamlined Procurement	CAPPO  <a href="#">Register Now</a>	CAPPO Member: \$0 Non-member:\$65	1 hour  (External)
June 10 <b>RSVP by 6/3</b>	Session 1: 9-11am  Session 2: 2-4pm	Federal Uniform Guidance Workshop	County Conference Center 425 W. Santa Ana Blvd	RSVP via  <a href="mailto:ACFRRequsts@ac.ocgov.com">ACFRRequsts@ac.ocgov.com</a>	2 hours  (External)
June 11, 13, 18 & 20 Must attend all dates (Register by 5/20/24)	8:00 am – 12:00 pm	Crucial Conversations for Accountability presented by Learning & Organizational Development	Virtual Register Through <a href="#">Eureka</a>	\$306 (paid by department)	3 hours
June 12	9:00am – 10:30am	CARB Regulations for State and Local Government Agency Fleets – Questions and Answers Session	CAPPO  <a href="#">Register Now</a>	CAPPO Member: \$0 Non-member:\$65	1.5 hour  (External)
June 12	12:00pm – 1:00pm	Modernizing Your Procurement Office	NASPO  <a href="#">Register Now</a>	NASPO Free	1 hour  (External)
June 12	11:00am – 12:00pm	Be a Hero with Your HR Team – Use Cooperative Purchasing for Employee Benefits	NIGP  <a href="#">Register Now</a>	NIGP Free	1 hour  (External)
June 13	12:00pm – 1:00pm	CPPB CPPO Certification Overview	CAPPO  <a href="#">Register Now</a>	CAPPO Member: \$0 Non-member:\$65	1 hour  (External)
June 18	11:00 am - 12:30 pm	NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations	NIGP  <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)





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Deputy Purchasing Agent Training					
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June 20	10:00am – 11:00am	Ask the RFP Doctor trainings by Center 4 Procurement: Organizing an Evaluation Matrix  (3 <sup>rd</sup> Thursday of every month)	CPE <a href="#">Register Now</a> Advance registration required		1 hour  (External)
June 26	11:00am – 12:00pm	2024 CPM – Updates Training (Mandatory to attend one session)	Sign-up in <a href="#">Eureka</a> Link sent after registration	Mandatory Attend One Session	1 hour  (Internal)
June 27	1:00pm – 2:00pm	2024 CPM – Updates Training (Mandatory to attend one session)	Sign-up in <a href="#">Eureka</a> Link sent after registration	Mandatory Attend One Session	1 hour  (Internal)
July 9	11:00am – 12:30pm	NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations	NIGP  <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
July 11	10:00am – 11:00am	From Paper to Power: Navigating the Future of Solicitation Development with Automation	NIGP  <a href="#">Register Now</a>	NIGP (Free of Charge)	1 hour  (External)
Course Dates: July 15 July 22 August 1	8:00am – 9:30am	Effective Evaluations – July 2024  Session 1: July 15 Session 2: July 22 Session 3: August 1	Procurement U  <a href="#">Register Now</a>	Free  Limited Space Available	5 hours  (External)
July 16	11:00am – 12:00pm	Due Diligence Training – CSS, COB, CoCo, OC Public Law Library, ROV Presented by Ranique Beas, Christina Rojas, Jeffrey Miller, Janinne Boutte, Pathu Sriphanlop	Sign up via <a href="#">Eureka</a>  Click link above or search for title in Learner Home	Eureka	1 hour  (Internal)
July 17	10:00am – 11:00am	Building a Case for Change – Modernizing Public Procurement	Bidnet Direct  <a href="#">Register Now</a>	Free	1 hour  (External)
July 17	11:00 am - 12:00 pm	NIGP Member Orientation	NIGP  <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
July 18	10:00am – 11:00am	Ask the RFP Doctor trainings by Center 4 Procurement: Exposed! Unmasking the Cult of Low Bid  (3 <sup>rd</sup> Thursday of every month)	CPE  <a href="#">Register Now</a> Advance registration required		1 hour  (External)
July 23	11:00am – 12:30pm	Sailing the 7 Cs to Successful Scope of Work Design	NIGP  <a href="#">Register Now</a>	NIGP (Member \$0 Non-member \$195)	1 hour  (External)



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Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
July 24	10:30 am – 11:30 am	County IT Procedures, Presented by Tim Shears & Ely Enriquez (OCIT)	Sign up in <a href="#">Eureka</a>  Click link above or search for title in Learner Home	Eureka	1 hour  (Internal)
July 30	10:00 am – 11:00 am	Conversations on Procurement Excellence: Process Efficiency Roundtable	Procurement Excellence Network  <a href="#">Register Now</a>	Harvard Kennedy School: PEN Free	1 hour  (External)
July 31	11:00am – 12:00pm	Duns & Bradstreet: Introduction to D&B Risk Analytics – Admin Training	D&B MS Teams <a href="#">Join Meeting</a> Meeting ID: 218 881 917 698 Passcode: 4YKgkS	Duns & Bradstreet Administrat or Only	1 hour  (External)
July 31	2:00pm – 3:00pm	OpenGov Study Hall Topic: Public Works	OpenGov <a href="#">Join Meeting</a> ID: 94031303830 Passcode: 174129		No DPA Credit
August 1	11:00am – 12:00pm	Revitalizing Underground Infrastructure with Cooperative Purchasing	NIGP  <a href="#">Register Now</a>	NIGP (Free of Charge)	1 hour  (External)
August 6	11:00am – 12:00pm	Building Together: Leveraging Cooperative Networks for Enhanced Construction Procurement	NIGP  <a href="#">Register Now</a>	NIGP (Free of Charge)	1 hour  (External)
August 7	10:30am – 12:00pm	DocuSign: Administration Deep Dive Part III	Register in <a href="#">Eureka</a>  Training link provided at registration		1 hour  (Internal)
August 7	1:00pm- 3:00pm	Unmasking the Issues with Low Bid, Presented by Center 4 Procurement Excellence	MS Teams <a href="#">Join Here</a> Meeting ID: 220 517 200 533 Passcode: jBs2gx	NIGP California Chapter	2 hours  (External)
August 7	2:00pm – 3:00pm	OpenGov Study Hall Topic: Human Services	OpenGov <a href="#">Join Meeting</a> ID: 93137062051 Passcode: 178829		No DPA Credit
August 8	11:00am – 12:00pm	Collaborate to Innovate: Key Trends for Public Procurement in 2024	NIGP  <a href="#">Register Now</a>	NIGP Free	1 hour  (External)
Course Dates: 8/8, 8/15, 8/22, 8/29	10:00am – 1:00pm	Developing Impactful Supplier Diversity Programs for Public Procurement Professionals  Session 1: 8/8 Session 2: 8/15 Session 3: 8/22 Session 4: 8/29	Procurement U  Limited Space <a href="#">Register Now</a>	Procurement U	5 hours  (External)



TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
August 13	11:00am – 12:30pm	NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations	NIGP <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
August 14	12:00pm – 1:00pm	CAPPO Webinar Due Diligence – Procurement Training by Ranique Beas (CPO) Jeff Miller (CPO) Christina Rojas (CPO) Janinne Boutte (HCA)	CAPPO <a href="#">Register Now</a>	Member: Free Non-Member: \$65	1 hour (External)
August 15	10:00am – 11:00am	Ask the RFP Doctor trainings by Center 4 Procurement: Enterprise-Level Software Procurements (3 <sup>rd</sup> Thursday of every month)	CPE <a href="#">Register Now</a> Advance registration required		1 hour (External)
August 15	1:30pm – 3:30pm	<b>DPA Download Meeting</b> and Evaluation Scoring Training	Register and Launch in <a href="#">Eureka</a>		1 hour (Internal)
August 16	9:00am – 10:00am	Supplier Management in Public Procurement Sprint  Participants will complete an online portion of the course each day Monday through Thursday, including participation via Discussion Board posts, which are required in order to complete the course. In conjunction with the online portions of the course, there will be a <b>webinar on Friday at 9 AM PT.</b>	NASPO/Procurement U  <a href="#">Register Now</a>	Free Limited Space Available  Register in advance	4 hours (External)
August 21	1:30pm – 2:00pm	Procurement Excellence Network Welcome Session	PEN/Harvard Kennedy School  <a href="#">Register Now</a>	PEN Free	0.5 hour (External)
August 22  <b>Register by 8/14</b>	9:00am – 3:00pm	Scope of Work & Specification Development Best Practices  In-Person Seminar	Register via <a href="#">CAPPO</a>  County Conference Center: 425 W Santa Ana Blvd. Santa Ana	Member: \$95 Non-member: \$235	5 hours (Register In Advance with CAPPO) (External)
August 27	11:00am – 12:00pm	Duns & Bradstreet Analytics Training for County of Orange	D&B Teams <a href="#">Join Meeting</a> Meeting ID: 222 642 437 520 Passcode: BADq9u	Duns & Bradstreet DPA Training	1 hour (External)
August 27	1:00pm – 2:00pm	Webinar - Common Contract Mistakes Presented by Attorney – Leslie S. Marell	Ink the Deal <a href="#">Register Now</a>	Ink the Deal Free	1 hour (External)



TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
September 10	10:00am – 11:00am	5 Tips to Build Better Scopes of Work in a Fraction of the Time	NIGP <a href="#">Register Now</a>	NIGP Free	1 hour  (External)
September 10	11:00am – 12:00pm	5 Key Skills You Need to Transition from Peer to Manager Presented by Learning & Organizational Development	Live Webinar Sign up via <a href="#">Eureka</a> Search for title in Learner Home	Eureka Free	1 hour  (External)
September 12	10:00 am - 11:00 am	Ethics 2024 Training Presented by Denah Hoard	Register and launch via  <a href="#">Eureka</a>	Eureka	*Mandatory Biennial training, New DPAs must attend No credit
September 17	11:00 am - 12:30 pm	And the Crowd Goes Wild: Effective Communication Starts with Considering and Listening to Your Audience	NIGP <a href="#">Register Now</a>	NIGP (Free of Charge) Non-member \$195	1 (Register In Advance with NIGP) (External)
September 18	11:00am – 12:30pm	Interpreting Laws & Regulations	NIGP <a href="#">Register Now</a>	NIGP Member: Free Non-member: \$195	1 hour  (External)
September 18	12:00pm – 1:00pm	Unlocking Hidden Value: Best Practices for Navigating Surplus Auctions	CAPPO <a href="#">Register Now</a>	CAPPO Member: Free Non-member: \$65	1 hour  (External)
September 19	10:00am – 11:00am	Ask the RFP Doctor trainings by Center 4 Procurement: How to Change Your Procurement Policies  (3 <sup>rd</sup> Thursday of every month)	CPE <a href="#">Register Now</a> Advance registration required		1 hour  (External)
September 19	11:00am – 12:00pm	From Manual to Modern: An Examination of the Public Procurement Maturity Model	NIGP <a href="#">Register Now</a>	NIGP Free	1 hour  (External)
September 20	9:00am – 10:00am	Overcoming Resistance to Change: The Real Catalyst to Achieving Procurement Transformation	PEN/Harvard Kennedy School <a href="#">Register Now</a>	PEN Free	1 hour  (External)
September 24	11:00am – 12:30pm	NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations	NIGP <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
September 24	1:30pm – 2:00pm	Procurement Excellence Network Welcome Session	PEN/Harvard Kennedy School  <a href="#">Register Now</a>	PEN Free	0.5 hour  (External)



## TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
September 25	12:00pm – 1:00pm	Leveraging Cooperative Purchasing for Maximum Value	CAPPO <a href="#">Register Now</a>	CAPPO Member: Free Non-member: \$65	1 hour (External)
September 26	9:00am – 4:00pm	In-Person Labor Compliance Seminar Presented by Center for Contract Compliance (CCC) and CA Labor Commissioners Office (LCO)  Hilton Los Angeles Airport 5711 W Century Blvd, Los Angeles, CA 90045	<a href="#">Register Now</a>	Free	5 hours (External)
October 3	1:30 pm – 2:30 pm	Insurance Training by Calvin Wong	Registration Coming Soon in Eureka		1 hour (Internal)
October 10	9:00 am – 3:00 pm	How to Influence and Negotiate with End Users – <b>Riverside In-Person Seminar</b> <b>Presented by: Omid Ghanami</b>	CAPPO <a href="#">Register Now</a> Rustin Conference Center 2085 Rustin Ave Riverside, CA	CAPPO Member: \$95  Non-member: \$235	5 hours (External)
October 10	12:00pm – 1:00pm	Driving Contract Savings and Improved Procurement Workflow	CAPPO <a href="#">Register Now</a>	CAPPO Member: Free Non-member: \$65	1 hour (External)
October 10	1:00pm – 2:00pm	Choosing and Purchasing Responder Equipment: The Role of Standards	NASPO <a href="#">Register Now</a>	NASPO  Free	1 hour (External)
October 16	11:00am - 12:30pm	NIGP Member Orientation	NIGP <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
October 22	11:00am – 12:30pm	NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations	NIGP <a href="#">Register Now</a>	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
October 23	12:00pm – 1:00pm	Transform Your Career: Become a Certified Professional in Supply Management (CPSM)	CAPPO <a href="#">Register Now</a>	CAPPO Member: Free Non-member: \$65	1 hour (External)
October 24	1:30pm – 2:30 pm	<b>DPA Download Meeting</b>	Registration Coming Soon in Eureka Launch Meeting from Eureka		No Credit




TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
TBD	10:00 – 11:00 am	Procurement ASR Training, Presented by Nicole Swain & Pathu Sriphanlop	Registration Coming Soon in Eureka		1 hour (Internal)
November 7	9:00am – 4:00pm	In-Person Labor Compliance Seminar Presented by Center for Contract Compliance (CCC) and CA Labor Commissioners Office (LCO)  Riverside Convention Center 3637 5th Street, Riverside, CA. 92501	<a href="#">Register Now</a>	Free	5 hours (External)
December 5	9:00 am - 4:00 pm	<b>DPA All Hands Meeting</b>	Registration Coming Soon in Eureka  Freedom Hall @ Mile Square Park	In person	3 hours (Internal)

Self-Paced Training Opportunities					
Self-Paced	Self-Paced	Introduction to Negotiations	<a href="https://www.naspo.org/procurement-u/course-catalog/104-introduction-to-negotiations/">https://www.naspo.org/procurement-u/course-catalog/104-introduction-to-negotiations/</a>	NASPO (Free of Charge)	1 hour (External)

**Vendor Information Day**  
 1st Thursday of every month 9:00 am–10:30 am\*  
 \* The County Procurement Office conducts presentation In-person at County Administration North Building  
 DPA training credit, RSVP required, <https://zcal.co/i/vICECNHQ>

Toastmasters  
 Every Wednesday 12:00 pm – 1:00 pm  
 County Administration North 5<sup>th</sup> Fl. Room 501  
 \*No DPA Credit  
 For more information, [stephanie.smith-pitts@ocgov.com](mailto:stephanie.smith-pitts@ocgov.com)

	<b>For DPA training credit:</b> 1. Register in Eureka 2. Complete Postwork	<b>→ CPO computer training – bring the following:</b> 1. VPN link 2. Device that has the Authenticator app/function (if applicable) 3. Computer Log-In information (User ID/password)
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→ For the latest calendar updates, check in [CPO's intranet](#)

**County Procurement Office County Administration North**  
 400 W. Civic Center Drive, 5th Fl. Santa Ana, CA 92701

