



TRAINING CALENDAR 2024

| Deputy Purchasing Agent Training | | | | | |
|---|--|---|---|---|--|
| Date | Time | Training Topic | Location | Type | Credit |
| January 9 | 11:00 am - 12:30 pm | Webinar - Professional: Connecting Certifications to Your Learning and Career Aspirations | https://www.nigp.org/course/614ae396-2527-40d0-ab6e-7505d5046574 | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| January 10 | 11:00 am - 12:30 pm | Webinar - All for One and One for All: Building a Regional Procurement Alliance | https://www.nigp.org/course/268b27e9-c502-49e6-bba7-ab93c0c48bbe | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| January 17 | 11:00 am - 12:00 pm | Webinar – NIGP Member Orientation | https://www.nigp.org/course/8e8757a9-69d1-41b7-9f7d-0c00266dd67b | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| January 18 | 10:00 am – 11:00 am | Dr. RFP trainings by Center 4 Procurement: Can We Craft Better RFP Questions to Ask Our Vendors? (3 rd Thursday of every month) | CPE Register Now Advance registration required | | 1 hour (External) |
| January 18 | 11:00am – 12:00pm | Actively Managing Contracts to Improve Results | https://gplpen.hks.harvard.edu/event/training-actively-managing-contracts-to-improve-results-jan24/ | Harvard Kennedy School (Free of Charge) | 1 hour (External) |
| January 25 | 11:00am – 11:30am | PEN (Procurement Excellence Network) Info Session through Harvard Kennedy School | https://gplpen.hks.harvard.edu/event/pen-info-sessions/ | Harvard Kennedy School (Free of Charge) | 0.5 hour (External) |
| January 25 | 11:00 am - 12:00 pm | Webinar – Request for Proposal Learning Lab Series Preview with Open Mic Session | https://www.nigp.org/course/4dda0389-c337-4df3-9c73-1e19a95c81c2 | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| January 29 | 12:00 pm – 1:00 pm | Level Up Your Career with the University Partnership Program and EPRP, Presented by Victoria Lopez | Sign up via Eureka Search for title in Learner Home | Eureka | 1 hour (Internal) |
| January 31 | 11:00 am - 12:30 pm | Webinar – Cooperative Procurement: Global Best Practices and Industry Insights | https://www.nigp.org/course/5ed89bb1-958e-4054-93b5-b670908671a4 | NIGP (Free of Charge) Non-member \$195 | 1 (Register In Advance with NIGP) (External) |
| February 2 (Registration deadline and must attend all 4 sessions) | 12:00pm – 1:00pm March 5 March 19 April 2 April 23 | Multi-Session Learning Opportunity: Green RFP Bootcamp – MUST attend all (4) Sessions Will need to submit application by 2/2/24 | https://gplpen.hks.harvard.edu/event/multi-session-learning-opportunity-green-rfp-bootcamp/ | Harvard Kennedy School (Free of Charge) | 4 hours (External) |
| February 7 | 11:00 am - 12:30 pm | Webinar - Professional: Connecting Certifications to Your Learning and Career Aspirations | https://www.nigp.org/course/d6242698-dcb8-42d6-965b-38ee570b352e | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| February 14 | 11:00 am - 12:30 pm | Webinar – Benchmarking Procurement: Hitting the “Sweet Spot” of Performance Excellence | https://www.nigp.org/course/61cb7078-6d91-4201-a46d-d37318a83e76 | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |



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| Deputy Purchasing Agent Training | | | | | |
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| Date | Time | Training Topic | Location | Type | Credit |
| | | | | Non-member \$195 | |
| February 15 | 10:00 am – 11:00 am | Dr. RFP trainings by Center 4 Procurement: Setting Realistic Procurement Schedules (3 rd Thursday of every month) | CPE Register Now Advance registration required | | 1 hour (External) |
| February 15 | 1:30pm – 2:30 pm 2:30pm-3:30 pm | DPA Download Meeting HRS Training, Application Process, Presented by HRS | Registration through Eureka Launch meeting from Eureka Click on Meeting time stamp to launch | | 1 hour (Internal) |
| February 21 Deadline to Register | Multiple dates throughout 6 month course | Supervisor Toolbox Presented by Learning & Organizational Development | Sign up via Eureka Search for title in Learner Home | Eureka Price: \$212 | 3 Hours (External) |
| February 21 | 12:00 pm – 1:00 pm | Level Up Your Career with the University Partnership Program and EPRP, Presented by Victoria Lopez | Sign up via Eureka Search for title in Learner Home | Eureka | 1 hour (External) |
| February 21 | 1:30pm-2:30pm | Toastmasters Club Introductory Meeting | Sign up via Eureka CAN: 400 W. Civic Center Drive, Santa Ana, CA 92701 | In-person Capacity: 50 | 1 hour (Internal) |
| February 26 | 10:30am – 11:00am | PEN (Procurement Excellence Network) Info Session through Harvard Kennedy School | https://gplpen.hks.harvard.edu/event/pen-info-sessions/ | Harvard Kennedy School (Free of Charge) | 0.5 hour (External) |
| February 27 | 10:00am – 11:00am | How to Design and Deliver Effective Trainings | https://gplpen.hks.harvard.edu/event/how-to-design-and-deliver-effective-trainings/ | Harvard Kennedy School (Free of Charge) | 1 hour (External) |
| February 28 | 10:00am – 11:00am | Due Diligence Training – SSA, OCCR, CEO/CPO/TTC/HRS, Probation Presented by Ranique Beas, Christina Rojas, Jeffrey Miller, Janinne Boutte, Pathu Sriphanlop | Sign up via Eureka Search for title in Learner Home | Eureka | 1 hour (Internal) |
| February 29 | 10:30am – 12:00pm | DocuSign Administration: Deep Dive Part I | Click here to join the meeting | | 1 hour |
| February 29 | 1:30pm-2:30pm | 2024 Homeless Service System Pillars Attestation Training | Sign up via Eureka Search for title in Learner Home | Eureka | 1 hour (Internal) |



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| Date | Time | Training Topic | Location | Type | Credit |
| March 6 | 10:00 – 11:00am | Due Diligence Training – JWA, OCPW, OCWR, OC Sheriff, PD, OCIT, A-C, Assessor, DA Presented by Ranique Beas, Christina Rojas, Jeffrey Miller, Janinne Boutte, Pathu Sriphanlop | Sign up via Eureka Search for title in Learner Home | Eureka | 1 hour (Internal) |
| March 7 | 12:00 – 1:15 pm | Construction: Contract Administration and Project Close-Out | Zoom https://www.cappo.org/events/EventDetails.aspx?id=1808444&group= | CAPPO(Member: \$0 Non-member:\$65) | 1 hour (External) |
| March 13 | 11:00 am - 12:30 pm | Webinar – From Tradition to Virtual: How to Manage a Multi-Generational Workforce | https://www.nigp.org/course/60ed4342-1fe0-4609-a61c-358f6c738de5 | NIGP (Free of Charge) Non-member \$195 | 1 (Register In Advance with NIGP) (External) |
| March 14 | 10am-3pm | Procurement Professionals Day Trainings Available: <ul style="list-style-type: none"> CAPPO Training - Generative AI in Public Procurement Part I – Critically Thinking “Inside and Outside the Box” to Deliver Breakthrough Results. By: Derrick Strand Resume Writing Tips with Chris Learning & Organizational Development Training with Victoria Lopez | County Conference Center 425 W Santa Ana Blvd Santa Ana, CA Registration Coming Soon in Eureka | Internal | Up to 4 hours for credit |
| March 19 | 10:00am – 11:00 am | PRA Training Presented by Xyanya Garza & David Kim (CEO) | Sign up via Eureka Search for title in Learner Home Location: In-Person County Conference Center 425 W Santa Ana Blvd Santa Ana | Internal | 1-hour (Eureka Registration Required) (Internal) |
| March 21 | 10:00am – 11:00am | Ask the RFP Doctor trainings by Center 4 Procurement: Procuring A&E Professional Services (3 rd Thursday of every month) | CPE Register Now Advance registration required | | 1 hour (External) |
| March 21 | 12:00pm – 1:00 pm | Detecting and Preventing Collusion in Public Procurement | Zoom https://www.cappo.org/events/EventDetails.aspx?id=1805977&group= | CAPPO Member: \$0 Non-member:\$65 | 1 hour (External) |
| March 26 | 10:00am – 11:00am | Channeling the Power of Data to Achieve your Procurement Goals | https://gplpen.hks.harvard.edu/event/channeling-the-power-of-data-to-achieve-your-procurement-goals/ | Harvard Kennedy School (Free of Charge) | 1 hour (External) |



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| Date | Time | Training Topic | Location | Type | Credit |
| March 26 | 11:00am – 12:00pm | Mastering the Art of Contract Negotiation | https://nigp.org/course/webinar-032624-mastering-the-art-of-contract-negotiation-355465 | NIGP (Free of Charge) | 1 hour (External) |
| March 26 | 1:00pm – 1:30pm | PEN (Procurement Excellence Network) Info Session through Harvard Kennedy School | https://gplpen.hks.harvard.edu/event/pen-info-sessions/ | Harvard Kennedy School (Free of Charge) | 0.5 hour (External) |
| March 28 | 11:00am – 12:00pm | Webinar: Optimizing Public Procurement’s Impact Across the Federal Grant Lifecycle: <i>It’s Not Just About Post-Award Compliance</i> | Disaster Recovery Services Academy Register Now | DRS Free | 1 hour Register in Advance (External) |
| April 3 | 9:00am – 10:00am | Transform Downtime Into Preparation As You Wait for Electric Vehicles | Zoom Register Now | CAPPO Member: \$0 Non-member:\$65 | 1 hour (External) |
| April 3 | 10:30am – 12:00pm | DocuSign – Beyond the Basics: Reporting | Click here to join the meeting | MS Teams No Registration Required | 1 hour |
| April 4 | 10:00 am – 11:00 am | Removing Barriers to Bids: Best Practices for Equitable Opportunities for Local Suppliers | CAPPO Register Now | CAPPO Member: \$0 Non-member:\$65 | 1 hour (External) |
| April 9 | 11:00 am - 12:30 pm | Building Resilience in our Government Buildings (with resilient supply chains!) | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| April 10 | 11:00 am - 12:30 pm | The Power of Empty Space | NIGP Register Now | NIGP Member \$0 Non-member \$195 | 1 (Register In Advance with NIGP) (External) |
| April 10 | 12:00 pm – 1:00 pm | Toastmasters Meets Weekly on Wednesdays | CAN 5 th FI Room 501 | | No DPA Credit |
| April 11 | 10:00 – 11:00 am | OC Public Works Information Session: Defining Public Works Construction Projects | MS Teams Join the meeting now Meeting ID: 217 399 907 536 Passcode: 8qk7Ay | MS Teams No Registration Required | 1 hour (Internal) |
| April 16 | 11:00 am - 12:30 pm | Risk Management and Surety Bonds Learning Lab Preview | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |



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| Date | Time | Training Topic | Location | Type | Credit |
| April 16 | 11:00am – 12:00pm | Webinar: Navigating the OMB Updates to Uniform Guidance 2024 | Disaster Recovery Services Academy Register Now | DRS Free | 1 hour Register in Advance (External) |
| April 17 | 9:00 am – 10:00 am | Integrating Security and Accessibility in IT Procurement | CAPPO Register Now | CAPPO Member \$0 Non-member \$65 | 1 (Register In Advance with CAPPO) (External) |
| April 17 | 11:00 am - 12:00 pm | NIGP Member Orientation | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| April 17 | 12:00 pm – 1:00 pm | Toastmasters Meets Weekly on Wednesdays | CAN 5 th FI Room 501 | | No DPA Credit |
| April 18 | 10:00am – 11:00am | Ask the RFP Doctor trainings by Center 4 Procurement: What Happens When You Use an RFP for Construction? (3 rd Thursday of every month) | CPE Register Now Advance registration required | | 1 hour (External) |
| April 18 | 11:00 am - 12:15 pm | Increase Vendor Participation – Don’t Go It Alone | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| April 23 | 11:00 am - 12:30 pm | NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| April 23 Two Sessions Available | 1:30 pm - 3:00 pm | Vendor Customer Create (VCC) Documents in CAPS+ Two sessions available, register for only one | Sign up via Eureka Launch from Eureka | Eureka | 1.5 hours (Internal) |
| April 24 | 12:00 pm – 1:00 pm | Toastmasters Meets Weekly on Wednesdays | CAN 5 th FI Room 501 | | No DPA Credit |
| April 25 | 11:00am – 12:00pm | Professionals Book Club: Who Moved My Cheese? | Microsoft Teams (Join the meeting) | | No DPA Credit |
| April 25 | 12:00pm – 1:00pm | Managing Prequalifications/CUPCCA Effectively | CAPPO Register Now | CAPPO Member: \$0 Non-member:\$65 | 1 hour (External) |
| April 25 Two Sessions Available | 2:00pm - 4:00pm | Vendor Customer Modification (VCM) Documents in CAPS+ Two sessions available, register for only one | Sign up via Eureka Launch from Eureka | Eureka | 2 hours (Internal) |



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|------------------------------------|-------------------------------------|--|--|---|--|
| Date | Time | Training Topic | Location | Type | Credit |
| April 30 | 11:00 am - 12:00 pm | A One Stop Shop: Modern Tech for Streamlined Procurement | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| April 30 Two Sessions Available | 1:30 pm - 3:00 pm | Vendor Customer Create (VCC) Documents in CAPS+ Two sessions available, register for only one | Sign up via Eureka Launch from Eureka | Eureka | 1.5 hours (Internal) |
| May 1 | 10:30am – 12:00pm | DocuSign Administration: Deep Dive Part II | Click here to join the meeting | MS Teams No Registration Required | 1 hour |
| May 1 | 12:00 pm – 1:00 pm | Toastmasters Meets Weekly on Wednesdays | CAN 5 th Fl Room 501 | | No DPA Credit |
| May 2 Two Sessions Available | 2:00pm – 4:00pm | Vendor Customer Modification (VCM) Documents in CAPS+ Two sessions available, register for only one | Sign up via Eureka Launch from Eureka | Eureka | 2 hours (Internal) |
| May 7 | 10:00am – 11:00am | Procurated Training | Sign up via Eureka Launch from Eureka | Eureka | 1 hour (Internal) |
| May 7 | 11:00 am - 12:30 pm | Does it Really Say That: A Look at Court Cases Affecting Procurement | NIGP Register Now | NIGP (Free of Charge) Non-member \$195 | 1 hour (External) |
| May 8 | 12:00pm – 1:00pm | NIGP-CPP Certification and Pathways Overview | CAPPO Register Now | CAPPO Member: \$0 Non-member:\$65 | 1 hour (External) |
| May 8 | 12:00 pm – 1:00 pm | Toastmasters Meets Weekly on Wednesdays | CAN 5 th Fl Room 501 | | No DPA Credit |
| May 9 | 1:30pm – 2:30 pm 2:30pm – 3:30pm | DPA Download Meeting Amazon Business: New Features & Updates Training by Laura Lechtenberg | Sign up via Eureka Launch Meeting from Eureka | | 1 hour (Internal) |
| May 14 | 11:00 am - 12:30 pm | NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations | NIGP Register Now | NIGP (Free of Charge) | 1 hour (External) |
| May 14 Session 1 of 2 | 8:00am – 12:00pm | Cohort 13 Multipliers: How the Best Leaders Ignite Everyone's Intelligence Must complete both half-day sessions | Sign up via Eureka Launch Meeting from Eureka | \$266 (paid by your agency) | 3 hours (Internal) |



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| Date | Time | Training Topic | Location | Type | Credit |
| May 15 | 12:00pm – 1:00pm | Alphabet Soup: IFBs, RFPs, RFQs, RFIs, and more! | CAPPO Register Now | CAPPO Member: \$0 Non-member:\$65 | 1 hour (External) |
| May 16 | 10:00am – 2:00pm | Supplier Outreach Event 2 Hours max: 1 Hour for Attendance Or 2 Hours for Volunteering | Mile Square Park Freedom Hall | Annual | 1 hour/ 2 hours for Volunteers (Internal) |
| May 16 | 10:00am – 11:00am | Revolutionizing Procurement: AI Tools for California RFP Excellence | CAPPO Register Now | CAPPO Member: \$0 Non-member:\$65 | 1 hour (External) |
| May 16 | 10:00am – 11:00am | Ask the RFP Doctor trainings by Center 4 Procurement: Can Procurement Professionals Predict the Future? (3 rd Thursday of every month) | CPE Register Now Advance registration required | | 1 hour (External) |
| May 16 Session 2 of 2 | 8:00am – 12:00pm | Cohort 13 Multipliers: How the Best Leaders Ignite Everyone's Intelligence Must complete both half-day sessions | Sign up via Eureka Launch Meeting from Eureka | \$266 (paid by your agency) | 3 hours (Internal) |
| May 21 & 23 Must attend both dates (Register by 4/29/24) | 8:00 am – 4:30 pm | Crucial Conversations for Accountability presented by Learning & Organizational Development | In-Person CAS MPR Register Through Eureka | \$306 (paid by department) | 3 hours |
| May 22 | 10:00am – 12:00pm | OpenGov Refresher Training | Register in Eureka Zoom link provided at registration | Mandatory training (recording will be made available) | 1.5 hours (Internal) |
| May 22 | 12:00 pm – 1:00 pm | Procurement Under FEMA Awards | NASPO Register Now | NASPO Free | 1 hour (External) |
| May 23 | 12:00pm – 1:00pm | Outside of the Box with Cooperative Procurement | CAPPO Register Now | CAPPO Member: \$0 Non-member:\$65 | 1 hour (External) |
| May 30 | 10:30am – 12:00pm OR 1:30pm – 3:00pm | OC Expediter and Reporting Training Presented by Helen Hernandez | Sign up via Eureka In-person Training at CAN *Limited Seats Available | | 1 hour (Eureka Registration Required) (Internal) |
| June 4 | 1:00pm – 2:00pm | Emotional Intelligence: A Guide for Thriving in the Workplace – County of Orange | UMass Global Register Now | UMass Global Free | 1 hour (External) |



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| Date | Time | Training Topic | Location | Type | Credit |
| June 5 | 10:30am – 12:00pm | DocuSign: Tips & Tricks for Envelopes & Templates | Register in Eureka Training link provided at registration | | 1 hour (Internal) |
| June 5 | 12:00pm – 1:00pm | Legislative Update Presentation | CAPPO Register Now | CAPPO Member: \$0 Non-member:\$65 | 1 hour (External) |
| June 6 | 10:00am – 11:00am | Doing More with Less: Sustaining the County Government Workforce with Artificial Intelligence | NACo Register Now | NACo Free | 1 hour (External) |
| June 6 | 11:00am – 12:00pm | Robert’s Rules 101: Mastering the Basics | NACo Register Now | NACo Free | 1 hour (External) |
| June 6 | 12:00pm – 1:00pm | A One-Stop-Shop: Modern Tech for Streamlined Procurement | CAPPO Register Now | CAPPO Member: \$0 Non-member:\$65 | 1 hour (External) |
| June 10 RSVP by 6/3 | Session 1: 9-11am Session 2: 2-4pm | Federal Uniform Guidance Workshop | County Conference Center 425 W. Santa Ana Blvd | RSVP via ACFRReqs@ac.ocgov.com | 2 hours (External) |
| June 11, 13, 18 & 20 Must attend all dates (Register by 5/20/24) | 8:00 am – 12:00 pm | Crucial Conversations for Accountability presented by Learning & Organizational Development | Virtual Register Through Eureka | \$306 (paid by department) | 3 hours |
| June 12 | 9:00am – 10:30am | CARB Regulations for State and Local Government Agency Fleets – Questions and Answers Session | CAPPO Register Now | CAPPO Member: \$0 Non-member:\$65 | 1.5 hour (External) |
| June 12 | 12:00pm – 1:00pm | Modernizing Your Procurement Office | NASPO Register Now | NASPO Free | 1 hour (External) |
| June 12 | 11:00am – 12:00pm | Be a Hero with Your HR Team – Use Cooperative Purchasing for Employee Benefits | NIGP Register Now | NIGP Free | 1 hour (External) |
| June 13 | 12:00pm – 1:00pm | CPPB CPPO Certification Overview | CAPPO Register Now | CAPPO Member: \$0 Non-member:\$65 | 1 hour (External) |
| June 18 | 11:00 am - 12:30 pm | NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |



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| Date | Time | Training Topic | Location | Type | Credit |
| June 20 | 10:00am – 11:00am | Ask the RFP Doctor trainings by Center 4 Procurement: Organizing an Evaluation Matrix (3 rd Thursday of every month) | CPE Register Now Advance registration required | | 1 hour (External) |
| June 26 | 11:00am – 12:00pm | 2024 CPM – Updates Training (Mandatory to attend one session) | Sign-up in Eureka Link sent after registration | Mandatory Attend One Session | 1 hour (Internal) |
| June 27 | 1:00pm – 2:00pm | 2024 CPM – Updates Training (Mandatory to attend one session) | Sign-up in Eureka Link sent after registration | Mandatory Attend One Session | 1 hour (Internal) |
| July 9 | 11:00am – 12:30pm | NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| July 11 | 10:00am – 11:00am | From Paper to Power: Navigating the Future of Solicitation Development with Automation | NIGP Register Now | NIGP (Free of Charge) | 1 hour (External) |
| Course Dates: July 15 July 22 August 1 | 8:00am – 9:30am | Effective Evaluations – July 2024 Session 1: July 15 Session 2: July 22 Session 3: August 1 | Procurement U Register Now | Free Limited Space Available | 5 hours (External) |
| July 16 | 11:00am – 12:00pm | Due Diligence Training – CSS, COB, CoCo, OC Public Law Library, ROV Presented by Ranique Beas, Christina Rojas, Jeffrey Miller, Janinne Boutte, Pathu Sriphanlop | Sign up via Eureka Click link above or search for title in Learner Home | Eureka | 1 hour (Internal) |
| July 17 | 10:00am – 11:00am | Building a Case for Change – Modernizing Public Procurement | Bidnet Direct Register Now | Free | 1 hour (External) |
| July 17 | 11:00 am - 12:00 pm | NIGP Member Orientation | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| July 18 | 10:00am – 11:00am | Ask the RFP Doctor trainings by Center 4 Procurement: Exposed! Unmasking the Cult of Low Bid (3 rd Thursday of every month) | CPE Register Now Advance registration required | | 1 hour (External) |
| July 23 | 11:00am – 12:30pm | Sailing the 7 Cs to Successful Scope of Work Design | NIGP Register Now | NIGP (Member \$0 Non-member \$195) | 1 hour (External) |



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| July 24 | 10:30 am – 11:30 am | County IT Procedures, Presented by Tim Shears & Ely Enriquez (OCIT) | Sign up in Eureka Click link above or search for title in Learner Home | Eureka | 1 hour (Internal) |
| July 30 | 10:00 am – 11:00 am | Conversations on Procurement Excellence: Process Efficiency Roundtable | Procurement Excellence Network Register Now | Harvard Kennedy School: PEN Free | 1 hour (External) |
| August 1 | 11:00am – 12:00pm | Revitalizing Underground Infrastructure with Cooperative Purchasing | NIGP Register Now | NIGP (Free of Charge) | 1 hour (External) |
| August 6 | 11:00am – 12:00pm | Building Together: Leveraging Cooperative Networks for Enhanced Construction Procurement | NIGP Register Now | NIGP (Free of Charge) | 1 hour (External) |
| Course Dates: 8/8, 8/15, 8/22, 8/29 | 10:00am – 1:00pm | Developing Impactful Supplier Diversity Programs for Public Procurement Professionals Session 1: 8/8 Session 2: 8/15 Session 3: 8/22 Session 4: 8/29 | Procurement U Limited Space Register Now | Procurement U | 5 hours (External) |
| August 16 | 9:00am – 10:00am | Supplier Management in Public Procurement Sprint Participants will complete an online portion of the course each day Monday through Thursday, including participation via Discussion Board posts, which are required in order to complete the course. In conjunction with the online portions of the course, there will be a webinar on Friday at 9 AM PT. | NASPO/Procurement U Register Now | Free Limited Space Available Register in advance | 4 hours (External) |
| August 13 | 11:00am – 12:30pm | NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| August 15 | 10:00am – 11:00am | Ask the RFP Doctor trainings by Center 4 Procurement: Enterprise-Level Software Procurements (3 rd Thursday of every month) | CPE Register Now Advance registration required | | 1 hour (External) |
| August 22 Register by 8/14 | 9:00am – 3:00pm | Scope of Work & Specification Development Best Practices In-Person Seminar | Register via CAPPO County Conference Center: 425 W Santa Ana Blvd. Santa Ana | Member: \$95 Non-member: \$235 | |




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| August 22 | 1:30pm – 2:30 pm | DPA Update Meeting | Registration Coming Soon in Eureka Launch Meeting from Eureka | | No Credit |
| September 17 | 11:00 am - 12:30 pm | And the Crowd Goes Wild: Effective Communication Starts with Considering and Listening to Your Audience | NIGP Register Now | NIGP (Free of Charge) Non-member \$195 | 1 (Register In Advance with NIGP) (External) |
| September 12 (tentative) | 10:00 am - 11:00 am | Ethics Training by Denah Hoard Mandatory training | Registration Coming Soon in Eureka | | Biennial training No credit |
| September 19 | 10:00am – 11:00am | Ask the RFP Doctor trainings by Center 4 Procurement: How to Change Your Procurement Policies (3 rd Thursday of every month) | CPE Register Now Advance registration required | | 1 hour (External) |
| September 24 | 11:00am – 12:30pm | NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| October 16 | 11:00 am - 12:30 pm | NIGP Member Orientation | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| October 17 (tentative) | 1:30 pm – 2:30 pm | Insurance Training by Calvin Wong | Registration Coming Soon in Eureka | | 1 hour (Internal) |
| October 22 | 11:00am – 12:30pm | NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations | NIGP Register Now | NIGP (Free of Charge) | 1 (Register In Advance with NIGP) (External) |
| October 24 | 1:30pm – 2:30 pm | DPA Update Meeting | Registration Coming Soon in Eureka Launch Meeting from Eureka | | No Credit |
| TBD | 10:00 – 11:00 am | Procurement ASR Training, Presented by Nicole Swain & Pathu Sriphanlop | Registration Coming Soon in Eureka | | 1 hour (Internal) |
| December 5 | 9:00 am - 4:00 pm | DPA All Hands Meeting | Registration Coming Soon in Eureka Freedom Hall @ Mile Square Park | In person | 3 hours (Internal) |
| Self-Paced Training Opportunities | | | | | |



TRAINING CALENDAR 2024

| Deputy Purchasing Agent Training | | | | | |
|--|------------|--|---|--|----------------------|
| Date | Time | Training Topic | Location | Type | Credit |
| Self-Paced | Self-Paced | Introduction to Negotiations | https://www.naspo.org/procurement-u/course-catalog/104-introduction-to-negotiations/ | NASPO (Free of Charge) | 1 hour (External) |
| <p><u>Vendor Information Day</u> 1st Thursday of every month 9:00 am–10:30 am*</p> <p>* The County Procurement Office conducts presentation In-person at County Administration North Building</p> <p>DPA training credit, RSVP required, https://zcal.co/i/vICECNHQ</p> | | | | | |
| <p>Toastmasters Every Wednesday 12:00 pm – 1:00 pm County Administration North 5th Fl. Room 501 *No DPA Credit For more information, stephanie.smith-pitts@ocgov.com</p> | | | | | |
|  | | <p>For DPA training credit:</p> <ol style="list-style-type: none"> 1. Register in Eureka 2. Complete Postwork | | <p>→ CPO computer training – bring the following:</p> <ol style="list-style-type: none"> 1. VPN link 2. Device that has the Authenticator app/function (if applicable) 3. Computer Log-In information (User ID/password) | |
| <p>→ For the latest calendar updates, check in CPO's intranet</p> | | | | | |
| <p>County Procurement Office County Administration North 400 W. Civic Center Drive, 5th Fl. Santa Ana, CA 92701</p> | | | | | |