



TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
January 9	11:00 am - 12:30 pm	Webinar - Professional: Connecting Certifications to Your Learning and Career Aspirations	https://www.nigp.org/course/614ae396-2527-40d0-ab6e-7505d5046574	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
January 10	11:00 am - 12:30 pm	Webinar - All for One and One for All: Building a Regional Procurement Alliance	https://www.nigp.org/course/268b27e9-c502-49e6-bba7-ab93c0c48bbe	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
January 17	11:00 am - 12:00 pm	Webinar – NIGP Member Orientation	https://www.nigp.org/course/8e8757a9-69d1-41b7-9f7d-0c00266dd67b	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
January 18	10:00 am – 11:00 am	Dr. RFP trainings by Center 4 Procurement: Can We Craft Better RFP Questions to Ask Our Vendors? (3 rd Thursday of every month)	CPE Register Now Advance registration required		1 hour (External)
January 18	11:00am – 12:00pm	Actively Managing Contracts to Improve Results	https://gplpen.hks.harvard.edu/event/training-actively-managing-contracts-to-improve-results-jan24/	Harvard Kennedy School (Free of Charge)	1 hour (External)
January 25	11:00am – 11:30am	PEN (Procurement Excellence Network) Info Session through Harvard Kennedy School	https://gplpen.hks.harvard.edu/event/pen-info-sessions/	Harvard Kennedy School (Free of Charge)	0.5 hour (External)
January 25	11:00 am - 12:00 pm	Webinar – Request for Proposal Learning Lab Series Preview with Open Mic Session	https://www.nigp.org/course/4dda0389-c337-4df3-9c73-1e19a95c81c2	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
January 29	12:00 pm – 1:00 pm	Level Up Your Career with the University Partnership Program and EPRP, Presented by Victoria Lopez	Sign up via Eureka Search for title in Learner Home	Eureka	1 hour (Internal)
January 31	11:00 am - 12:30 pm	Webinar – Cooperative Procurement: Global Best Practices and Industry Insights	https://www.nigp.org/course/5ed89bb1-958e-4054-93b5-b670908671a4	NIGP (Free of Charge) Non-member \$195	1 (Register In Advance with NIGP) (External)
February 2 (Registration deadline and must attend all 4 sessions)	12:00pm – 1:00pm March 5 March 19 April 2 April 23	Multi-Session Learning Opportunity: Green RFP Bootcamp – MUST attend all (4) Sessions Will need to submit application by 2/2/24	https://gplpen.hks.harvard.edu/event/multi-session-learning-opportunity-green-rfp-bootcamp/	Harvard Kennedy School (Free of Charge)	4 hours (External)
February 7	11:00 am - 12:30 pm	Webinar - Professional: Connecting Certifications to Your Learning and Career Aspirations	https://www.nigp.org/course/d6242698-dcb8-42d6-965b-38ee570b352e	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)



TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
February 14	11:00 am - 12:30 pm	Webinar – Benchmarking Procurement: Hitting the “Sweet Spot” of Performance Excellence	https://www.nigp.org/course/61cb7078-6d91-4201-a46d-d37318a83e76	NIGP (Free of Charge) Non-member \$195	1 (Register In Advance with NIGP) (External)
February 15	10:00 am – 11:00 am	Dr. RFP trainings by Center 4 Procurement: Setting Realistic Procurement Schedules (3 rd Thursday of every month)	CPE Register Now Advance registration required		1 hour (External)
February 15	1:30pm – 2:30 pm 2:30pm-3:30 pm	DPA Update Meeting HRS Training, Application Process, Presented by HRS	Registration Coming Soon in Eureka Launch Meeting from Eureka		1 hour (Internal)
February 21	12:00 pm – 1:00 pm	Level Up Your Career with the University Partnership Program and EPRP, Presented by Victoria Lopez	Sign up via Eureka Search for title in Learner Home	Eureka	1 hour (Internal)
February 26	10:30am – 11:00am	PEN (Procurement Excellence Network) Info Session through Harvard Kennedy School	https://www.nigp.org/course/4dda0389-c337-4df3-9c73-1e19a95c81c2	Harvard Kennedy School (Free of Charge)	0.5 hour (External)
February 27	10:00am – 11:00am	How to Design and Deliver Effective Trainings	https://gplpen.hks.harvard.edu/event/how-to-design-and-deliver-effective-trainings/	Harvard Kennedy School (Free of Charge)	1 hour (External)
February 29	1:30pm-2:30pm	Eureka Training, Presented by: Stephanie Smith-Pitts, Felipe Orozco, and Nicole Swain	Sign up via Eureka Search for title in Learner Home	Eureka	1 hour (Internal)
March 7	12:00 – 1:15 pm	Construction: Contract Administration and Project Close-Out	Zoom https://www.cappo.org/events/EventDetails.aspx?id=1808444&group=	CAPPO (Free of Charge)	1 hour (External)
March 13	11:00 am - 12:30 pm	Webinar – From Tradition to Virtual: How to Manage a Multi-Generational Workforce	https://www.nigp.org/course/60ed4342-1fe0-4609-a61c-358f6c738de5	NIGP (Free of Charge) Non-member \$195	1 (Register In Advance with NIGP) (External)
March 14	10am-3pm	Procurement Professionals Day Trainings Available: <ul style="list-style-type: none"> CAPPO Training Part I – Critically Thinking “Inside and Outside the Box” to Deliver Breakthrough Results. By: Derrick Strand Resume Writing Tips with Chris 	County Conference Center 425 W Santa Ana Blvd Santa Ana, CA Registration Coming Soon in Eureka	Internal	Up to 4 hours for credit



TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
		<ul style="list-style-type: none"> Learning & Organizational Development Training with Victoria Lopez 			
March 21	12:00 – 1:00 pm	Detecting and Preventing Collusion in Public Procurement	Zoom https://www.cappo.org/events/EventDetails.aspx?id=1805977&group=	CAPPO (Free of Charge)	1 hour (External)
March 21	10:00 am – 10:45 am	PRA Training Presented by Xyanya Garza & David Kim (CEO)	Registration Coming Soon in Eureka		1-hour (Eureka Registration Required) (Internal)
March 26	1:00pm – 1:30pm	PEN (Procurement Excellence Network) Info Session through Harvard Kennedy School	https://www.nigp.org/course/4dda0389-c337-4df3-9c73-1e19a95c81c2	Harvard Kennedy School (Free of Charge)	0.5 hour (External)
April 4	10:30am – 11:30 am	County IT Procedures, Presented by Tim Shears & Ely Enriquez (OCIT)	Registration Coming Soon in Eureka		1 hour (Eureka Registration Required) (Internal)
April 10	11:00 am - 12:30 pm	Webinar – The Power of Empty Space	https://www.nigp.org/course/ebfd1976-e60d-4c92-8076-7108cfabc644	NIGP (Free of Charge) Non-member \$195	1 (Register In Advance with NIGP) (External)
April 11	10:00 – 11:00 am	Due Diligence Training, Presented by Ranique Cortez, Christina Rojas, and Janinne Boutte	Registration Coming Soon in Eureka		1 hour (Internal)
April 17	11:00 am - 12:30 pm	Webinar – NIGP Member Orientation	https://www.nigp.org/course/ce033033-e9e3-442b-9886-f2c17d18b8dd	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
April 18	10:30am – 11:30 am	ePFF & State Retention Training Presented by	Registration Coming Soon in Eureka		1 hour (Eureka Registration Required) (Internal)
April 25	1:30pm – 2:30 pm 2:30pm – 3:30pm	DPA Update Meeting Amazon Training by Laura Lechtenberg	Registration Coming Soon in Eureka Launch Meeting from Eureka		1 hour (Internal)



TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
May 7	11:00 am - 12:30 pm	Webinar – Does it Really Say That: A Look at Court Cases Affecting Procurement	https://www.nigp.org/course/05e0570b-10fc-4f96-8b8c-5b21a1517bc3	NIGP (Free of Charge) Non-member \$195	1 (Register In Advance with NIGP) (External)
May 9	10:30am – 11:30 am	Non-Profit Organizations (Human Services Training), Presented by: James Harman (CoCo)	Registration Coming Soon in Eureka		1 hour (Internal)
May 16	TBA	Vendor Outreach Event	Mile Square Park Freedom Hall	Annual	2 hours (Internal)
May 30	11:00 am – 12 pm	CAPS+ & OC Expediter Refresher Training Presented by Helen Hernandez	Registration Coming Soon in Eureka		1 hour (Eureka Registration Required) (Internal)
June 7	10:00 am - 11:00 am	GovMVMT Back to the Future - Current trends in the Public Sector Procurement by David Kidd			1 hour (Internal)
June 20	10:00 – 11:00 am	Procurement ASR Training, Presented by Nicole Swain & Pathu Sriphanlop	Registration Coming Soon in Eureka		1 hour (Internal)
June 27	1:30pm – 2:30 pm	DPA Update Meeting	Registration Coming Soon in Eureka Launch Meeting from Eureka		No Credit
July 12	11:00 am –12:00 pm	Creating Win-Win Partnerships Between Procurement & Your Internal Customers Presented by: Dr. Jake Smithwick Center 4 Procurement			1 hour (Internal)
July 17	11:00 am - 12:30 pm	Webinar – NIGP Member Orientation	https://www.nigp.org/course/b6db8a1a-3910-479a-987f-c5c82b858095	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
July 18	1:30 pm – 2:30 pm	Open for Department Training			1 hour (Internal)
August 8	10:00 am – 11:00 am	Open for Department Training			1 hour (Internal)



TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
TBD		OpenGov Refresher Training	TBD		1 hour for series (Internal)
August 22	1:30pm – 2:30 pm	DPA Update Meeting	Registration Coming Soon in Eureka Launch Meeting from Eureka		No Credit
September 17	11:00 am - 12:30 pm	Webinar – And the Crowd Goes Wild: Effective Communication Starts with Considering and Listening to Your Audience	https://www.nigp.org/course/fa6a7fa3-7ff5-4c2f-962a-a5b33764899d	NIGP (Free of Charge) Non-member \$195	1 (Register In Advance with NIGP) (External)
September 12 (tentative)	10:00 am - 11:00 am	Ethics Training by Denah Hoard Mandatory training	Registration Coming Soon in Eureka		Biennial training No credit
October 16	11:00 am - 12:30 pm	Webinar – NIGP Member Orientation	https://www.nigp.org/course/aa20a033-691e-40b6-ab3f-169dc026d39d	NIGP (Free of Charge)	1 (Register In Advance with NIGP) (External)
October 17 (tentative)	1:30 pm – 2:30 pm	Insurance Training by Calvin Wong	Registration Coming Soon in Eureka		1 hour (Internal)
October 24	1:30pm – 2:30 pm	DPA Update Meeting	Registration Coming Soon in Eureka Launch Meeting from Eureka		No Credit
December 5	9:00 am - 4:00 pm	DPA All Hands Meeting	Registration Coming Soon in Eureka Freedom Hall @ Mile Square Park	In person	3 hours (Internal)

Self-Paced Training Opportunities

Self-Paced	Self-Paced	Introduction to Negotiations	https://www.naspo.org/procurement-u/course-catalog/104-introduction-to-negotiations/	NASPO (Free of Charge)	1 hour (External)
------------	------------	------------------------------	---	------------------------	----------------------

Vendor Information Day


1st Thursday of every month 9:00 am–10:30 am*

* The County Procurement Office conducts presentation In-person at County Administration North Building

DPA training credit, RSVP required, <https://zcal.co/i/vICECNHO>



TRAINING CALENDAR 2024

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
		 <p>For DPA training credit:</p> <ol style="list-style-type: none"> 1. Register in Eureka 2. Complete Postwork <p>→ For the latest calendar updates, check in CPO's intranet</p>			
<p>County Procurement Office County Administration North 400 W. Civic Center Drive, 5th Fl. Santa Ana, CA 92701</p>					